
**All Hazards Emergency Plan
Facility Action Cards (FACs)**

FACs – Planning Leader

The facility's Planning Leader is appointed by the Incident Commander (IC).

1. The facility's Planning Leader reports directly to the IC.
2. The facility's Planning Leader is tasked with the collection and display of incident information, primarily consisting of the status of all resources and overall status of the incident:
 - Collecting, evaluating, and displaying intelligence and information about the incident.
 - Preparing and documenting Incident Action Plans.
 - Conducting long-range and/or contingency planning.
 - Developing plans for demobilization.
 - Maintaining incident documentation.
 - Tracking resources assigned to the incident.
3. The specific details of the facility's Planning Leader can only be determined by the type of incident that is being managed.
4. The facility's Planning Leader may work directly with emergency responders (fire, police, EMS, etc.) while managing the incident.
5. The facility's Planning Leader position shall remain active until terminated by the facility's IC.